

## Time Sheet Recovery Costs

<b>300</b>	3,525	3,819	4,113	4,406	4,700	4,994	5,288	5,581	5,875	6,169	6,463	6,756	7,050	7,344	7,638	7,931	8,225	8,519	8,813	9,106	9,400	9,694	9,988	10,281	10,575	10,869	11,163	11,456	11,750
<b>290</b>	3,408	3,691	3,975	4,259	4,543	4,827	5,111	5,395	5,679	5,963	6,247	6,531	6,815	7,099	7,383	7,667	7,951	8,235	8,519	8,803	9,087	9,371	9,655	9,939	10,223	10,506	10,790	11,074	11,358
<b>280</b>	3,290	3,564	3,838	4,113	4,387	4,661	4,935	5,209	5,483	5,758	6,032	6,306	6,580	6,854	7,128	7,403	7,677	7,951	8,225	8,499	8,773	9,048	9,322	9,596	9,870	10,144	10,418	10,693	10,967
<b>270</b>	3,173	3,437	3,701	3,966	4,230	4,494	4,759	5,023	5,288	5,552	5,816	6,081	6,345	6,609	6,874	7,138	7,403	7,667	7,931	8,196	8,460	8,724	8,989	9,253	9,518	9,782	10,046	10,311	10,575
<b>260</b>	3,055	3,310	3,564	3,819	4,073	4,328	4,583	4,837	5,092	5,346	5,601	5,855	6,110	6,365	6,619	6,874	7,128	7,383	7,638	7,892	8,147	8,401	8,656	8,910	9,165	9,420	9,674	9,929	10,183
<b>250</b>	2,938	3,182	3,427	3,672	3,917	4,161	4,406	4,651	4,896	5,141	5,385	5,630	5,875	6,120	6,365	6,609	6,854	7,099	7,344	7,589	7,833	8,078	8,323	8,568	8,813	9,057	9,302	9,547	9,792
<b>240</b>	2,820	3,055	3,290	3,525	3,760	3,995	4,230	4,465	4,700	4,935	5,170	5,405	5,640	5,875	6,110	6,345	6,580	6,815	7,050	7,285	7,520	7,755	7,990	8,225	8,460	8,695	8,930	9,165	9,400
<b>230</b>	2,703	2,928	3,153	3,378	3,603	3,829	4,054	4,279	4,504	4,729	4,955	5,180	5,405	5,630	5,855	6,081	6,306	6,531	6,756	6,981	7,207	7,432	7,657	7,882	8,108	8,333	8,558	8,783	9,008
<b>220</b>	2,585	2,800	3,016	3,231	3,447	3,662	3,878	4,093	4,308	4,524	4,739	4,955	5,170	5,385	5,601	5,816	6,032	6,247	6,463	6,678	6,893	7,109	7,324	7,540	7,755	7,970	8,186	8,401	8,617
<b>210</b>	2,468	2,673	2,879	3,084	3,290	3,496	3,701	3,907	4,113	4,318	4,524	4,729	4,935	5,141	5,346	5,552	5,758	5,963	6,169	6,374	6,580	6,786	6,991	7,197	7,403	7,608	7,814	8,019	8,225
<b>200</b>	2,350	2,546	2,742	2,938	3,133	3,329	3,525	3,721	3,917	4,113	4,308	4,504	4,700	4,896	5,092	5,288	5,483	5,679	5,875	6,071	6,267	6,463	6,658	6,854	7,050	7,246	7,442	7,638	7,833
<b>190</b>	2,233	2,419	2,605	2,791	2,977	3,163	3,349	3,535	3,721	3,907	4,093	4,279	4,465	4,651	4,837	5,023	5,209	5,395	5,581	5,767	5,953	6,139	6,325	6,511	6,698	6,884	7,070	7,256	7,442
<b>180</b>	2,115	2,291	2,468	2,644	2,820	2,996	3,173	3,349	3,525	3,701	3,878	4,054	4,230	4,406	4,583	4,759	4,935	5,111	5,288	5,464	5,640	5,816	5,993	6,169	6,345	6,521	6,698	6,874	7,050
<b>170</b>	1,998	2,164	2,330	2,497	2,663	2,830	2,996	3,163	3,329	3,496	3,662	3,829	3,995	4,161	4,328	4,494	4,661	4,827	4,994	5,160	5,327	5,493	5,660	5,826	5,993	6,159	6,325	6,492	6,658
<b>160</b>	1,880	2,037	2,193	2,350	2,507	2,663	2,820	2,977	3,133	3,290	3,447	3,603	3,760	3,917	4,073	4,230	4,387	4,543	4,700	4,857	5,013	5,170	5,327	5,483	5,640	5,797	5,953	6,110	6,267
<b>150</b>	1,763	1,909	2,056	2,203	2,350	2,497	2,644	2,791	2,938	3,084	3,231	3,378	3,525	3,672	3,819	3,966	4,113	4,259	4,406	4,553	4,700	4,847	4,994	5,141	5,288	5,434	5,581	5,728	5,875
<b>140</b>	1,645	1,782	1,919	2,056	2,193	2,330	2,468	2,605	2,742	2,879	3,016	3,153	3,290	3,427	3,564	3,701	3,838	3,975	4,113	4,250	4,387	4,524	4,661	4,798	4,935	5,072	5,209	5,346	5,483
<b>130</b>	1,528	1,655	1,782	1,909	2,037	2,164	2,291	2,419	2,546	2,673	2,800	2,928	3,055	3,182	3,310	3,437	3,564	3,691	3,819	3,946	4,073	4,201	4,328	4,455	4,583	4,710	4,837	4,964	5,092
<b>120</b>	1,410	1,528	1,645	1,763	1,880	1,998	2,115	2,233	2,350	2,468	2,585	2,703	2,820	2,938	3,055	3,173	3,290	3,408	3,525	3,643	3,760	3,878	3,995	4,113	4,230	4,348	4,465	4,583	4,700
<b>110</b>	1,293	1,400	1,508	1,616	1,723	1,831	1,939	2,046	2,154	2,262	2,370	2,477	2,585	2,693	2,800	2,908	3,016	3,124	3,231	3,339	3,447	3,554	3,662	3,770	3,878	3,985	4,093	4,201	4,308
<b>100</b>	1,175	1,273	1,371	1,469	1,567	1,665	1,763	1,860	1,958	2,056	2,154	2,252	2,350	2,448	2,546	2,644	2,742	2,840	2,938	3,035	3,133	3,231	3,329	3,427	3,525	3,623	3,721	3,819	3,917
<b>90</b>	1,058	1,146	1,234	1,322	1,410	1,498	1,586	1,674	1,763	1,851	1,939	2,027	2,115	2,203	2,291	2,379	2,468	2,556	2,644	2,732	2,820	2,908	2,996	3,084	3,173	3,261	3,349	3,437	3,525
<b>80</b>	940	1,018	1,097	1,175	1,253	1,332	1,410	1,488	1,567	1,645	1,723	1,802	1,880	1,958	2,037	2,115	2,193	2,272	2,350	2,428	2,507	2,585	2,663	2,742	2,820	2,898	2,977	3,055	3,133
<b>70</b>	823	891	960	1,028	1,097	1,165	1,234	1,302	1,371	1,439	1,508	1,576	1,645	1,714	1,782	1,851	1,919	1,988	2,056	2,125	2,193	2,262	2,330	2,399	2,468	2,536	2,605	2,673	2,742
<b>60</b>	705	764	823	881	940	999	1,058	1,116	1,175	1,234	1,293	1,351	1,410	1,469	1,528	1,586	1,645	1,704	1,763	1,821	1,880	1,939	1,998	2,056	2,115	2,174	2,233	2,291	2,350
<b>50</b>	588	636	685	734	783	832	881	930	979	1,028	1,077	1,126	1,175	1,224	1,273	1,322	1,371	1,420	1,469	1,518	1,567	1,616	1,665	1,714	1,763	1,811	1,860	1,909	1,958
<b>0</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>																					

Time spent each day completing Time Sheets (minutes)

MQTRC408

### Using the Time Sheet Recovery Table:

1. From the left hand column, select your expected charge-out rate.
2. From the bottom row, choose the number of minutes you generally spend each day filling in your time sheets.
3. The figure where your two selections intersect, is the amount of billable dollars lost each year just completing time sheets.

(All costs are calculated using 235 days/year)

In the example shown above, if you spend 10 minutes a day filling in time sheets with a \$150 chargeout rate, then you and your business will be loosing \$5,875 pa. And if you spend 20 minutes a day, this figure becomes \$11,750 p.a. **...and if you have 100 staff that's \$1,175,000 p.a.**

